

**HAWICK COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p> <p>Email:</p>	<p>Marion Short on behalf of Hawick Community Council</p>
<p>Address to which payment should be made:</p>	<p>Mr J Adams, Treasurer for Hawick Community Council</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>Hawick Community Council is one of 69 Community Councils within Scottish Borders and participates in various other Committee meetings from outside agencies, deals with issues referred by people in the community and organises various events such as annual Christmas event, annual town clean-up and the annual provision of plants in the central area of the town, all for the benefit of people residing within the community and also visitors to the town</p>
<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>£7,375.00 This application is for the provision of 10 gazebos with supporting equipment such as weighted feet/sidewalls/ground pegs/tables to be used primarily for the annual Hawick Christmas Event</p>
<p>When will the donation be required:</p>	<p>April 2020</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>An estimate of the costs is attached</p>

<p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>Previously Hawick Community Council held an annual Christmas Parade but in the last three years this has been superseded by an annual Christmas Event located in the central area of the town. Part of this event relates to the provision of a Christmas stallholders market and this facility has grown each successive year due to popular demand. In 2019 we had 20 stallholders but there was a reserve list of 12 stallholders due to the limited amount of gazebos and tables available. The existing stalls/tables are loaned by the Hawick Reivers Group and a small few by SBC to Hawick Community Council totalling the 20 aforementioned, so without their assistance this facility could not be provided at all. Due to the demand and requests to participate in this event, the Community Council would like to extend the facility so the provision of this additional equipment would be greatly beneficial. Feedback from the stallholders in 2019 was very encouraging and each one on 30 November 2019 indicated a willingness to participate in the 2020 event which does not allow us to provide a bigger and better event for the benefit of the community due to lack of further equipment. Furthermore on 8 May this year the Community Council is organising the VE Day celebratory party in Wilton Lodge Park on the basis of a massive street party scenario and the provision of these additional gazebos/tables would also complement this event, as it is anticipated that hundreds of people will attend.</p> <p>We are aware that such equipment could be secured by hiring from other communities but we are aware of the then constraints of transportation to and from Hawick and the associated timing of such on the volunteers and that aspect is very challenging for senior members of the Committee.</p> <p>Ideally it would be great if Hawick secured the town's own supply of equipment for use by the Community Council and other organisations without recourse to lending/borrowing from other communities. There is more than adequate storage facility now within Hawick Town Hall for this proposed equipment.</p>
<p><u>Equal Opportunities</u> State how you take account of equal opportunities legislation by including all sections of the community (include child protection, vulnerable adult legislation if relevant, disability, promotion of equality of access to services irrespective of race, gender, age sexual orientation, religious or political beliefs).</p>	<p>There is access to the area for all in the community and visitors to the town also irrespective of disabilities or beliefs</p>

Declaration

I hereby make application for assistance as set out above and certify that the information I have provided is accurate

Signed: Marion Short

Position Held: Vice Chair/HCC

Date: 4 February 2020

Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts. Completed application forms, accounts and any supporting documents are circulated with the agenda and are available on the Council's public website. Following the event/project the evaluation form must be completed and returned.

This completed form, accounts and any supporting details should be submitted to Judith Turnbull Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Telephone 01835 826556

1/14/2020

689929



My Price Quote

Gala Tent Limited
Unit 10, Fairfield Park
Manvers
Wath-upon-Deane
Rotherham
South Yorkshire
S63 5DB
Tel: 01709 242454
Email: info@galalent.co.uk
www.galalent.co.uk

INVOICE TO:
Mrs Marion Short

Hawick Town Hall High Street

Hawick
Scottish Borders
TD9 9ET

Invoice No: 689929

Invoice Date: 14/01/20

Customer No: 334541

DELIVER TO:
Mrs Marion Short

Hawick Town Hall High Street

Hawick
Scottish Borders
TD9 9ET

Line	Qty	Code	Description	Unit Price	Goods Value
1	1	00002	Delivery	£0.00	£0.00
2	10	08796	3m x 3m Gala Shade Pro 50 Gazebo (White)	£291.66	£2,916.55
3	10	06762	3m x 3m Gala Shade Pro Gazebo White Sidewalls	£83.33	£833.21
4	10	09755	3m x 3m Gala Shade Pro Gazebo - Heavy Duty Carry Bag	£66.66	£666.56
5	20	07290	Set of 2 - 13kg Cast Iron Leg Gazebo Weighted Feet	£41.58	£831.50
6	2	07375	3m Gala Shade Pro Gazebo Gutter Kit	£9.99	£19.98
7	2	09715	Gala Shade Pro Gazebo Infil Sidewall (White) - Pair	£16.66	£33.32
8	8	10571	Gala Shade Pro 50 Gazebo Framework Connector	£8.33	£66.60
9	10	09913	Gala Shade Pro 40/50 Gazebo - Tie Down Kit	£0.00	£0.00
10	40	06739	Pack of 10 - Sidewall Ground Pegs	£0.00	£0.00
11	1	11688	Event Industry Boss eBook	£0.00	£0.00
12	20	10630	4ft Granite Folding Trestle Table	£24.90	£498.02

SPECIAL DELIVERY INSTRUCTIONS:
Hastings Freight 2-3 day service

170 x 100 x 200 - 570KG
120 x 100 x 180 - 660KG

	Net	VAT	Gross
Goods Totals:	£5,665.63	£1,173.17	£7,038.80
Carriage Totals:	£260.00	£56.00	£336.00

Total Invoice Amount: £7,375.00

Processed by: Corey Parton - Phone

Please note your price will expire in 3 days as price may increase or stock may be limited.

Account Period 1/4/18-31/3/19

[illegible]

£1,192.98

£1,682.99

£2,155.17

£8,345.55

£7,346.87

Hawick Community Council (2)	Opening Bal	£651.63	Hawick Community Council (2)	£0.00	A7 Action Group Don	£100.00
	Income	<u>£0.00</u>				
		£651.63				
	Expenditure	£100.00				
		<u>£551.63</u>		<u>£0.00</u>		<u>£100.00</u>

HCC Community Fund	Opening Bal	£594.55	HCC Community Fund	Foundation Scotland	£9,707.00	Welcome Hosts	£1,000.00
	Income	<u>£9,707.00</u>				Walking Festival	£1,000.00
		£10,301.55				Hawick in Bloom	£500.00
	Expenditure	£6,981.00				Grants	£4,481.00
		<u>£3,320.55</u>		<u>£9,707.00</u>			<u>£6,981.00</u>

Resilience	Opening Bal	£40.08	Resilience	£0.00	Transfer HCC (1)	£40.08
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Opening Bank Balance 1/4/18 £9,763.30
Closing Bank Balance 31/3/19 £12,138.22

I have examined the above accounts from the books and information provided to me and found them to be correct.

R Scott Elliot
66 Princes Street, Hawick TD9 7EE

2 MAY 2019